

CALENDAR OF EVENTS

OCT	Friday 12th	Assembly 9:30am
	Monday 15th	School Council 7pm
	Tuesday 16th	Region Athletics—Good luck to our 4 MWPS competitors
	Friday 19th	Assembly 9:30am Performance by 56F
	Friday 19th	Grade 6 Graduation Photo
	Wednesday 24th	Grade 2 Sleepover Permission note due. No late payments accepted.
	Friday 26th	Assembly 9:30am Performance by 34K
	Friday 26th	Grade 2 Sleepover (6pm Friday—8am Saturday)
NOV	Friday 2nd	Assembly 9:30am Performance 56B
	Monday 5th	Curriculum Day—No School
	Tuesday 6th	Melbourne Cup Day—No School
	Friday 9th	Assembly 9:30am Performance by Choir
	Monday 12th	School Council 7pm
	Friday 16th	Assembly 9:30am Performance by 12U
	Wednesday 21st	2019 Prep Transition 2-3pm (1)
	Friday 23rd	Assembly 9:30am Performance by Drumbeat
	Wednesday 28th	2019 Prep Transition 2-3pm (2)
	Friday 30th	Assembly 9:30am
DEC	Wednesday 5th	2019 Prep Transition 2-3pm (3)
	Friday 7th	Assembly 9:30am
	Tuesday 11th	2018 Grade 6 transition to Year 7
	Tuesday 11th	Prep—Grade 5 Step Up Day 9:15am– 10:45am
	Friday 14th	Assembly 9:30am
	Monday 17th	GRADE 6 GRADUATION—TABCorp PARK
	Friday 21st	Assembly 9:30am Grade 6 graduation Song
	Friday 21st	END OF TERM 4. SCHOOL FINISHES 1:30PM



Key Messages from the Principal in this Newsletter:

- Classes for 2019
- Assembly Term 4
- No Hat No Play
- 2019 Prep Enrolments
- Language Other Than English (LOTE) Review/Feedback
- No Bell Trial Feedback

Dear Parents and Guardians,

Welcome back to Term 4, our last term of the year and one that is always full of lots of events, learning and decisions. I hope you enjoyed the time available over the holidays with your children. I know it is a great opportunity for everyone, students and teachers, to recharge their batteries and come back to school ready for great learning in term 4.

Classes for 2019: We are about to begin the process of forming new class grouping for 2019. Over the next few weeks each teacher will ask their students to choose 3-4 children they think they work well with. The process will ensure that each child gets at least one person of their choices. In addition, if you have any concerns or requests about whom your child should or shouldn't be with please put these in writing before **Friday 26th October**. Any requests received after this date **WILL NOT** be able to be considered, due to the flow-on effect that any changes to classes already made has across the board. I will need to stick to this timeline quite tightly to ensure the process runs as smoothly and as efficiently as possible. Please note, requests for specific teachers will not be considered. If you have any questions or concerns in regards to this process, please do not hesitate to contact the office to make an appointment to speak with me. If you know your child will not be attending Melton West Primary School in 2019, please let us know by completing the attached slip so that we can ensure that any of your child's friends are not disadvantaged if your child is their only friend allocated to their new class. **If you are unsure at this stage, please put in the note and write "POSSIBLY". This will not mean you cannot come to Melton West PS next year, it will just give us an indication of what is possible.**

Assembly Term 4: Due to the warm weather fast approaching in term 4 each year, we change the starting time of our Friday Assemblies to 9.00am, before the sun gets too warm. Please come along and join us for this important weekly celebration of students and their achievements.

No Hat No Play: We have a Sun Smart policy which outlines when hats need to be worn outside during recess and lunch and during sport events and sessions held outside. I have attached a copy with this newsletter for your information. Please ensure your child has a school approved royal blue, broad-brimmed hat, available at Lowes at Woodgrove Shopping Centre before Monday or they will be directed under a shady area by the yard duty teachers, for their protection. During Term 1 we had many children disregard the direction of the teacher to move to a shady area if they were not wearing the correct hat. This year we will make contact with the parent if your child refuses to do as directed and would appreciate if you could have a conversation about the importance of being sun safe to support us and your child by ensuring they have an appropriate hat. Please ensure they have their name clearly marked on the hat. If a child continues to refuse after contact with a parent has been made, they may need to spend their lunch break supervised inside.

2019 Prep Enrolments: I have been conducting school tours for parents who have children due to start school next year in Prep. We have begun taking enrolments and encourage you to complete a form if you have a pre-schooler or encourage your friends to book a tour if their first child is starting school. Please be aware there are boundaries in place that designate our catchment area for new families. Please ask your friend to check at the office if they are unsure as to whether they fit within our area.

Language Other Than English (LOTE) Review/FEEDBACK: In term 3 we introduced the teaching of the Chinese Language (Mandarin) as our LOTE subject. This is conducted via the internet with the teachers calling in from Beijing via the computer for each session. We are currently seeking feedback from the teachers and students about the effectiveness and engagement of this approach so we can make a decision about this for next year. If your child has made a comment to you about learning Chinese in this format, either positive or negative, we would be most interested in hearing about it. You can do this by writing a note or sending an email to melton.west.ps@edumail.vic.gov.au. Looking forward to hearing your thoughts.

No Bell Trial FEEDBACK: Last term we trialled having no bells, just music to indicate for children to enter the classes at the start of the day and after recess and lunch. We are seeking feedback from children and teachers about this, whether they like it or not and what they see are the pros and cons to having no bells. I am also interested to hear from parents having no bells. If you have any thoughts, positive or negative, please let me know by writing a note or sending an email to melton.west.ps@edumail.vic.gov.au. I will take any I receive before 4.00 pm on Monday to School Council for discussion and consideration. Looking forward to hearing from you about this matter.

High Levels of Learning for All
Michelle Costa
Principal

It is the mission of Melton West PS to work collaboratively to ensure high levels of learning for all.

SCHOOL CAPTAIN REPORT

Welcome back to MWPS. We hope you had a wonderful break and are feeling refreshed, rejuvenated and ready to learn. New kids have begun at our school this term and we hope you welcome them kindly.

This is the last term ever for the Year 6 students before they head off in to the big wide world of secondary school. Term 4 is going to be very busy. As always there will be a lot of events happening. In a few weeks we have our "Wear Red for Daniel Day". There will also be a grade 2 sleepover, end of year excursions and class parties, and we will continue to engage with the fabulous learning that occurs in every classroom at our school.

We hope you have a great term 4!!

Alana and Sui



PREP ENROLMENT 2019

We are now taking enrolments for 2019.

Please call at the office to collect an enrolment form if you have a child that will commence prep next year. If you wish to have a tour, please make an appointment at the office.

If you know of any one who has a child that will commence Prep in 2019 and who lives in our zone please ask them to call the office: 9743 5818 to make an appointment for a school tour.

Extend After School Care



SPRINGTIME AT EXTEND!

This Spring we are planning to get outdoors as much as possible to enjoy the glorious weather. Please be sure to pop a hat in your child's bag so we can be sun smart throughout Term 4.

We'll also be running indoor activities that include arts and crafts, science, fun with food, and more!

Feel free to pop by any time during operation hours to meet the Service Coordinators and see what activities are on which your child could enjoy.

To enrol visit: <https://www.lookedafter.com/>

Bookings: [extend.com.au](https://www.extend.com.au)

Welcome back to Term 4! We have some very exciting activities planned for the upcoming weeks.

Extend-a-Hand: Learn | Aid | Appreciate

Each year Extend launches Extend-a-Hand, a major social initiative that educates primary school children on the benefits of contributing to the wider community. This year, we are extending a hand to our hard working farmers who have been suffering through one of the worst droughts in living memory.

WHAT'S ON NEXT WEEK.....

Monday 15th October: The gratitude game (Pick up sticks)/ What's the time Mr Wolf

Tuesday 16th October: Discussion about drinking water and 3D corn art/ Simpsons

Wednesday 17th October: Letters to our Farmers and Chocolate ball cooking activity/ Knock out

Thursday 18th October: Water drop collage and learning about recycling/ Dodge ball

Friday 19th October: Water drop sun catchers/ Farmer Sam

THE EXTEND SUPERSTAR FOR THE FORTNIGHT IS... Cecilia Bui!

For her fantastic artwork and creativity at after school care. For always including everyone in games and always willing to help staff.



Issue: **7**

Payment due by:

23rd October

No late payments accepted

Grab your dad, uncle, grandpa, step-dad, carer, whoever, and book in for weekly sessions with the Scientwists! Learn Playdough circuitry, bot building, pump rockets, coding and more sciencey fun! Ages 7-12 plus adults.

MELTON CITY LIBRARIES

KIDS, BLOKES AND SCIENCE

Tuesdays 9, 16, 23, 30 Oct
6-7:30pm • Melton Library

BOOKINGS ESSENTIAL: BOOK ONLINE OR CALL 03 9747 5300

HEALTHY COMMUNITY
MELTON

CANTEEN NEWS



Melton West Primary School would like to welcome Marg & Annette to the canteen this term.

Please pop down to the canteen to introduce yourself and say hello to them.

The canteen supplies many healthy "green light" foods for a reasonable price.

Canteen menus can be collected from the office.

WOOLWORTHS CRICKET BLAST

JOIN THE FUN

WOOLWORTHS CRICKET BLAST IS A FUN AND FAST PROGRAM FOR KIDS OF ALL ABILITIES TO LEARN THE SKILLS AND PLAY AUSTRALIA'S FAVOURITE SPORT.

Melton Centrals Cricket Club
Blackwood Drive Reserve, Reynolds Place, Melton South
Sundays 10am from 21st October 2018
Email: enquiries@meltoncentrals.com.au
Brad: 0413 219 992
www.playcricket.com.au

JOIN THE FUN AT YOUR LOCAL CENTRE
REGISTER AT PLAYCRICKET.COM.AU

OFFICIAL CRICKET PARTNER

PLANNING 2019

Please complete and return to school if your child **WILL NOT** be returning to MWPS in 2019.

At this stage, I am anticipating that my child **WILL NOT** be attending Melton West Primary School in 2019. We are transferring to (write name of school):

Child/ren's Names:

Grade (2018):

It is the mission of Melton West PS to work collaboratively to ensure high levels of learning for all.

Policy No.	MELTON WEST PRIMARY SCHOOL	Reviewed
000	SUNSMART AND HEAT POLICY	August 2017

1. PURPOSE

- Over exposure to the sun presents a serious health risk. Students must therefore be educated as to the need for suitable sun protection, and protected from over exposure to the sun whilst at school. Sun protection is used 'during the daily local sun protection times (whenever UV levels are three or above)' and NOT just during terms one and four. The 'SunSmart UV Alert' is now just referred to as the *daily sun protection times*. The sun protection times are issued whenever UV levels reach three and above. It is important to use a combination of sun protection measures during these times and never just rely on one. Sun protection times are also available on the [free SunSmart app](#) or at sunsmart.com.au or myuv.com.au. If students are unable to follow the daily sun protection times, they are encouraged to use sun protection from *mid-August to the end of April* when average UV levels are three or higher in Victoria.
- To assist with the implementation of this policy, staff and students are encouraged to access the daily local sun protection times via the [SunSmart widget](#) on the school's website, the [free SunSmart app](#), or at sunsmart.com.au or myvu.com.au.

2. POLICY STATEMENT

- Ensure all children, educators and staff have some UV exposure for vitamin D.
- Ensure all children, educators and staff are well protected from too much UV exposure by using a combination of sun protection measures during the daily local sun protection times (issued whenever UV levels are 3 and above).
- Ensure the outdoor environment is sun safe and provides shade for children, educators and staff.
- Ensure children are encouraged and supported to develop independent sun protection skills.
- Support duty of care and regulatory requirements.
- Support appropriate OHS strategies to minimise UV risk and associated harms for educators, staff and visitors.

3. IMPLEMENTATION

- The sun protection measures outlined in the policy are used for all outdoor activities during the daily local sun protection times.
- This policy is to be read as part of our Student Dress Code.
- Children will be required to wear School Council approved school uniform, which will include shirts with collars, longer styled shorts and skirts.
- Students and staff are required to wear broad brimmed hats, that protect their face, neck and ears (at least 5-6 cm rigid brim). Peak caps and visors are not considered a suitable alternative.
- Appropriate School Council approved school uniform hats for students will be readily available for purchase through Lowes available at Woodgrove Shopping Centre Melton.
- The school supplies SPF30 or higher broad spectrum, water-resistant sunscreen for staff and student use. Strategies are in place to remind students to apply sunscreen before going outdoors (e.g. reminder notices). Sunscreen is applied before going outdoors in Terms 1 and 4.
- School Assemblies will be held in the mornings in Terms 1 and 4 to avoid the heat of the later part of the day.
- School Council also approves students wearing close fitting UV protection wrap around AS1067 sunglasses whenever they are outside.

- i) Children without broad brimmed hats or appropriate clothing will be restricted to play in designated shaded areas.
- j) Whenever possible, outside activities will be planned in shaded areas.
- k) Hot Day timetable to be implemented (subject to extreme weather)
- l) The school council will provide adequate shade structures for students as practicable; particularly over high density play areas such as sand pits and play equipment.
- m) Students are encouraged to use available areas of shade when outside.
- n) The school newsletter and school assemblies will be used to highlight and reinforce the need for sun protection and using shaded areas.
- o) Our school is a member of the SunSmart Schools and Early Childhood Program at Cancer Council Victoria.

4. EVALUATION AND REVIEW

4.1 This policy will be reviewed as part of our school's regular three-year review cycle or more often if necessary due to changes in regulations or circumstances.

Date Reviewed (School Council Endorsement)	August 2017
Date of Last Review	Feb 2016
Next Review Due Date	Feb 2020
Responsible for Review	Assistant Principal
Frequency of Review Review Date (Yearly)	3 Year cycle
References	Victorian Government Schools Policy Advisory Guide

5. RELEVANT DOCUMENTS & LINKS

- DEAT The Compact: Roles and Responsibilities in Victorian government school education: Principle 3 (2012)
- DEAT School Policy & Advisory Guide (SPAG) Sun & UV protection (2011)
- DEAT OHSMS Implementation Guide (2009)
- DEAT Building Quality Standards Handbook (BQSH): Section 8.5.5 Shade Areas (Oct 2011)
- DEAT Guidelines for School Playgrounds – Playground safety management: Section 3.2.5 (2012)
- DEAT Outdoor activities
- Catholic Education Commission of Victoria (CECV) Occupational Health & Safety Checklist
- Independent Schools Victoria (ISV) Compliance Framework: Sun Protection / Health & safety
- Victorian Early Years Learning and Development Framework (VEYLDF)
- Education and Training Parliamentary Committee Inquiry into Dress Codes and School Uniforms in Victorian Schools – Government Response
- Safe Work Australia: Guidance Note for the Protection of Workers from the Ultraviolet Radiation in Sunlight (2008)
- AS 4685.1: 2014 Playground equipment and surfacing – General safety requirements and test methods

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6. APPENDIX

30 SPF SUNSCREEN AVAILABLE IN CLASSROOMS

Dear Parents and Guardians,

As part of our Sunsmart and Heat Policy, the school has supplied each classroom with a pump bottle of Cancer Council 30 SPF Sunscreen. Teachers will remind children that it is available for use on a regular basis, however children will be expected to apply their own sunscreen if they choose to use the school supplied.

I have included a copy of the brand we are supplying, with the list of ingredients so that you can advise your child/ren whether it is a brand that suits them. Some sunscreens have been known to cause skin reactions, so if you are aware that your child has issues with this particular brand or any of the ingredients you are free to supply your own sunscreen, which they can apply themselves.

Please let your child's teacher know if you **DO NOT** want your child to have access to the sunscreen supplied by the school.

You may like to put the first application on at home as part of your daily routine, in case they forget to apply the school supplied sunscreen.

PLEASE NOTE: Teachers will not be applying the sunscreen. They will remind the children it is available for their use.

Please chat to your child at home about how to apply sunscreen to the exposed areas of the skin.

Yours Sincerely

Michelle Costa
Principal
Melton West PS