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|  | **Always** | **Be Safe** | **Be Respectful** | **Do your best** |
| **Corridor**  *I will…* | * Walk quietly and responsibly to where I need to be * Use the nearest exit door | * Hold equipment safely | * Appreciate displays & student work by only viewing them * Will use my quiet voice * Will only get things from my own bag | * Only be in a corridor with permission at break times |
| **Office Area**  *I will…* | * Go directly to & from the office * Take a partner with me * Use my manners at all times | * Take a note with me * Stay with my partner | * Wait patiently & quietly for my turn * Use my quiet voice | * Sit quietly on the blue couch when asked to wait |
| **Toilets**  *I will…* | * Only go into the toilets when I need to use them * Wash my hands after using the toilet * Flush the toilet after I have used it | * Take a responsible partner * Wait sensibly inside the toilet area for my partner | * Leave toilets clean & tidy * Respect the privacy of others | * Use the toilets during break times * Only go to the toilet during learning time when I really need to |
| **Canteen**  *I will…* | * Use my manners at all times * Put the lunch order pocket into the green box, if I am the monitor | * Leave the canteen area after being served | * Put my rubbish in the bin | * Wait patiently & quietly in the line * Only buy food for myself * Only be at the canteen if I intend to buy something |
| **Playground Equipment**  *I will…* | * Play on the right equipment for my age group | * Be safe around others when playing on all equipment * Be aware of my surroundings & where others are | * Be patient with younger students * Carefully return equipment to Play Pod at the first bell | * Take turns & be fair to others * Let others join in |
| **School grounds**  *I will…* | * Report dangerous behaviours to a teacher * Enter and exit the school through the tall gates * Eat in the designated areas | * Play sensibly & safely * Keep hands & feet to myself * Wear my school hat during terms 1 & 4 * Play ballgames in the correct areas | * Keep the grounds free of rubbish * Take care of the equipment that belongs to the school & others * Keep off garden areas * Respect the plants | * Share the space & activity with others |
| **Assembly**  *I will…* | * Sit quietly & appropriately in my class space * Follow my teacher’s instructions at all times | * Keep my hands and feet to myself | * Face the speaker & listen * Remove my hat, stand still, keep my hands by my side, face the flag while singing the National Anthem | * Clap and respond appropriately at the right times |
| **Classroom/**  **Specialist**  *I will…* | * Listen & follow instructions * Be on time, organised & ready to learn * Stay in my power | * Move safely around the classroom * Use equipment appropriately * Use the cool down nook/calm space according to the classroom guidelines * Refer to my Safety Plan when needed * Be present, centred and grounded | * Help maintain an orderly environment * Respect ideas of others * Work co-operatively with others * Appreciate other students work by only viewing it | * Demonstrate a growth mindset * Use positive self-talk * Use classroom materials & equipment responsibly * Actively participate |