



CALENDAR OF EVENTS

FEBRUARY	Friday 15th	Assembly 9am Performance by 6D All Welcome
	Friday 15th	Year 3-6 Swimming Tryouts
	Monday 18th	Last day for payment 1/2 swimming (numbers capped @120 students)
	Wednesday 20th	NO SCHOOL FOR PREPS
	Wednesday 20th	Playgroup 8:50am—11:00am
	Friday 22nd	Assembly 9am Performance by 5S All Welcome
	Friday 22nd	Round 1 Summer Sports –Selected students year 5/6
	Mon 25th-Fri 1st	Year 1& 2 swimming
	Monday 25th	Last day for payment 3/4 swimming (numbers capped @96 students)
	Tuesday 26th	District Swimming
	Wednesday 27th	NO SCHOOL FOR PREPS
	Wednesday 27th	Playgroup 8:50am—11:00am
MARCH	Friday 1st	Assembly 9am Performance by 2K All Welcome
	Friday 1st	Round 2 Summer Sports –Selected students year 5/6
	Mon 4th-Fri 8th	Year 3&4 swimming
	Wednesday 6th	Playgroup 8:50am—11:00am
	Friday 8th	Assembly 9am Performance by 3S All Welcome
	Friday 8th	Round 3 Summer Sports –Selected students year 5/6
	Monday 11th	LABOUR DAY– NO SCHOOL
	Tuesday 12th	Last day for payment 5/6 swimming (numbers capped @80students)
	Thursday 14th	Divisional Swimming—selected students
	Friday 15th	Whole School Incursion—Circus of Life
	Friday 15th	Lightning Premiership– Selected students year 5/6
	Friday 15th	Assembly 9am Performance by 1S All Welcome
	Mon 18th– Fri 22nd	Year 5 & 6 swimming
	Monday 18th	Last day for payment Prep swimming (numbers capped @60 students)
	Thursday 21st	School Photos
	Friday 22nd	Assembly 9am Performance by 6S All Welcome
	Mon 25th-Fri 29th	Prep Swimming
	Friday 29th	Assembly 9am Performance by 3A All Welcome
April	Monday 1st	Inquiry Showcase 2:15—3:00pm
	Friday 5th	Assembly 9am Performance by Prep R All Welcome
	Friday 5th	END OF TERM 1 SCHOOL FINISHES @2:10pm
	Tuesday 23rd	TERM 2 BEGINS

**Key Messages from the Principal in this Newsletter:**

- Builders Carpark
- School Council Elections/Nominations
- Head Lice
- Master Plan Update
- Old Playground

Dear Parents and Guardians,



I am pleased to begin this newsletter with some wonderful news. Mrs Nadine Hull, who shared a Prep class with Mrs Cassar last year has had her baby, a beautiful baby girl. Everyone is reported to be doing well.

**Builders Carpark:** As you would be aware, we are undergoing a major building project. The carpark has become the builder's area and is off limit to EVERYONE in the school community, including staff. No one is to enter the car park gates at any time. It is a safety issue as trucks and cars are using this area constantly throughout the day, including before and after school. Please ensure that you monitor your child when you walk around this area.

**School Council Elections/Nominations:** School councils play a key role in Victorian government schools, and being a member of the school council is a rewarding and challenging experience. Acting as a team, council supports the principal to provide the best possible educational outcomes for students.

The functions of a school council are specified in the Education and Training Reform Act 2006 and include:

- establishing the broad direction and vision of the school within the school's community
- participating in the development and monitoring of the school strategic plan
- approving the annual budget and monitoring expenditure
- developing, reviewing and updating school policies
- raising funds for school-related purposes
- maintaining the school's grounds and buildings
- entering into contracts (such as for cleaning or construction work)
- reporting annually to the school community and to the Department
- creating interest in the school in the wider community
- informing itself of and taking into account the views of the community
- regulating and facilitating the after hours use of school premises and grounds

School Council Elections are held each year after the last official meeting of the previous council, which is the February meeting. This year we have **4 vacancies in the parent category** and 1 in the Department of Education category. If you are interested in becoming a School Councillor please complete a nomination form at the office before 4 pm on the 26th February 2018. You can self-nominate or nominate someone who is a parent at the school for the role. If we have more nominations than vacancies we will need to hold an election. News on this will follow as necessary. If you would like to know more about the role of school council, I would be happy to talk to you.

Thank-you to the parents who have served on School Council. Your contribution is much appreciated.

**Head Lice:** Unfortunately since returning to school after the summer holidays, head lice has continued to be an ongoing problem not only for our school but for many schools across Vitoria. Sherrie Brezina, our school first aid officer, checks children's hair regularly throughout the year. She sends home notes to the family when nits or lice are found to all families in the class where they were found. She monitors the children the following morning to check children have been treated effectively. We believe this goes a long way in helping ease this ongoing, frustrating problem, however it relies on a commitment from all families to complete the entire treatment. Please check your children's hair regularly and inform us if you find any so we can inform the other families within the class in the hope that they will check and treat their child, to break the cycle. Thank-you for your patience and perseverance in dealing with this ongoing problem.

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**Masterplan Update:** The building works are coming along very well. The frame for the student toilets is underway, the slab for the canteen was poured this week and work has begun on the admin building. The staff and students have continued to be very flexible when we have needed to restrict access to the oval so the trucks could enter.

**Old Playground:** We have been kept up to date on the progress of our old playground, which were due to be repurposed at a school in Sri Lanka. I was contacted by Rotary last week asking if it was ok to send it to East Timor instead, as there are schools that need to be fixed after the latest natural disaster that hit that region. My reply was that we are happy for the playground to be sent wherever they felt the need was greatest, that we are happy that it is going to any community that needs it, rather than landfill. I have attached some photos of playgrounds that have received from other schools and where ours will end up.



Michelle Costa  
Principal

### **MWPS - High Levels of Learning for All**

Hello and welcome to 2019,

It has been a busy, but enjoyable, start to the year. Our new preps seem to be settling in well and we have a few new students too.

On Wednesday, some Grade 4 and 5 students met NRL players at the Harvey Norman All Stars Gala Day. The teams were both Maori and Indigenous, made up of men and women. Our students got to learn new skills and to compete in drills with the NRL players.

Also this Friday, we will have 14 students trying out for the swimming team. In 2 to 3 weeks they will compete against others schools in the area.

This week our JSC, eSmart and house captains were selected and will be presented to the school community at the Week 4 assembly.

We look forward to being your school captains in 2019,

Kalais and Mason



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\*\*\*\*\* M W P PLAYGROUP \*\*\*\*\*

We warmly welcome all families to our 2019 Playgroup.

We will be commencing in the GP room from Wednesday 13 February from 8:50am – 11.00am.

Our playgroup is open to families and friends of our school and is a FREE experience with morning tea provided.

As a significant note, and given the huge success of our 2018 year, we are planning to run a second group to be held each Tuesday, and this is likely to commence from 5th March.



Any immediate inquiries, please contact:

Maria Robinson ... [robinson.maria.m@edumail.vic.gov.au](mailto:robinson.maria.m@edumail.vic.gov.au)

Tolley Cacavas... [cacavas.apostolos.a@edumail.vic.gov.au](mailto:cacavas.apostolos.a@edumail.vic.gov.au) or ph: 0421054848

## HAVE YOU BEEN TO EXTEND?



At After School Care we have heaps of activities that are planned in advance that include arts and crafts, team games, sports, science, fun with food, and more! If you haven't been before we'd love to meet you. Feel free to pop by any time during operation hours to meet the Service Coordinators and see what activities are on which your child could enjoy.

To book and enrol visit: [www.extend.com.au](http://www.extend.com.au)

## QUESTIONS?

Check out the guide for parents on our website which contains useful information for new parents.

## What's on at Extend. : 18<sup>th</sup> February - 22<sup>nd</sup> February

Monday :Icy pole stick fish, Group game - Basketball

Tuesday : Puppet craft, Group game - Iceberg

Wednesday: Slime, Group game - Fruit Salad

Thursday : Bee craft, Group game - What's the time Mr Wolf

Friday : Puzzle craft, Group game – Strike

**The Extend Superstar is...** Emilyyah Sogivalu... For always helping staff and children at after school care.

## What's Been Happening?

This week was all about the Chinese New Year. Children learnt the meaning behind it and why it's celebrated along with lots of different craft activities.

Time outside has been enjoyed in the sunshine playing on the new playgrounds and ball games on the court.



# Fact Sheet No 1. School council elections – Information for parents

## What is a school council and what does it do?

All government schools in Victoria have a school council. They are legally constituted bodies that are given powers to set the broad directions of a school in accordance with their constituting Order and the *Education and Training Reform Act 2006*. In doing this, a school council is able to directly influence the quality of education that the school provides for its students.

## Who is on the school council?

For most primary school councils, there are three possible categories of membership:

- A mandated elected Parent member category – more than one-third of the total members must be from this category. DET employees can be Parent members at their child's school as long as they are not engaged in work at the school
- A mandated elected DET employee member category – members of this category may make up no more than one-third of the total membership of school council. The principal of the school is automatically one of these members
- An optional Community member category – members are co-opted by a decision of the council because of their special skills, interests or experiences. DET employees are not eligible to be Community members.

For all schools with a year 7 and above cohort, there is a fourth category of membership:

- A mandated elected Student member category, 2 positions.

Generally, the term of office for all members is two years. The term of office of half the members expires each year, creating vacancies for the annual school council elections.

## Why is parent membership so important?

Parents on school councils provide important viewpoints and have valuable skills that can help inform and shape the direction of the school.

Those parents who become active on a school council find their involvement satisfying and may also find that their children feel a greater sense of belonging.

## Do I need special experience to be on school council?

Each member brings their own valuable life skills and knowledge to the role. However, councillors may need to develop skills and acquire knowledge in areas that are unfamiliar to them. What you do need is an interest in your child's school and the desire to work in partnership with others to help shape the school's future.

## Code of conduct for school councillors

School councils in Victoria are public entities as defined by the *Public Administration Act 2004*. School councillors must abide by the *Code of Conduct – Employees* issued by the Victorian Public Sector Commission. The Code of Conduct is based on the Victorian public sector values and requires councillors to:

- **act with honesty and integrity** (be truthful, open and clear about their motives and declare any real, potential or perceived conflict of interest and duty)
- **act in good faith** in the best interests of the school (work cooperatively with other councillors and the school community, be reasonable, and make all decisions with the best interests of students foremost in their minds)
- **act fairly and impartially** (consider all relevant facts of an issue before making a decision, seek to have a balanced view, never give special treatment to a person or group and never act from self interest)
- **use information appropriately** (respect confidentiality and use information for the purpose for which it was made available)
- **exercise due care, diligence and skill** (accept responsibility for decisions and do what is best for the school)
- **use the position appropriately** (not use the position as a councillor to gain an advantage)
- **act in a financially responsible manner** (observe all the above principles when making financial decisions)
- **comply with relevant legislation and policies** (know what legislation and policies are relevant for which decisions and obey the law)
- **demonstrate leadership and stewardship** (set a good example, encourage a culture of accountability, manage risks effectively, exercise care and responsibility to keep the school strong and sustainable).

## Indemnity for school council members

School councillors are indemnified against any liability in respect of any loss or damage suffered by the council or any other person in respect of anything necessarily or reasonably done, or omitted to be done by the councillor in good faith in:

- a) the exercise of a power or the performance of a function of a councillor, or
- b) the reasonable belief that the act or omission was in the exercise of a power or the performance of a function of a council.

In other words, school councillors are not legally liable for any loss or damage suffered by council or others as a result of reasonable actions taken in good faith.

## How can you become involved?

The most obvious way is to vote in the school council elections, which are held in Term 1 each year. However, ballots are only held if more people nominate as candidates than there are positions vacant.

In view of this, you might consider:

- standing for election as a member of the school council
- encouraging another person to stand for election.

## What do you need to do to stand for election?

The principal will issue a Notice of Election and Call for Nominations following the commencement of Term 1 each year. All school council elections must be completed by the end of March unless the usual time line has been varied by the Minister.

It is the mission of Melton West PS to work collaboratively to ensure high levels of learning for all.



If you decide to stand for election, you can arrange for someone to nominate you as a candidate or you can nominate yourself in the Parent member category.

DET employees whose child is enrolled in a school in which they are not engaged in work, are eligible to nominate for Parent membership of the school council at that school.

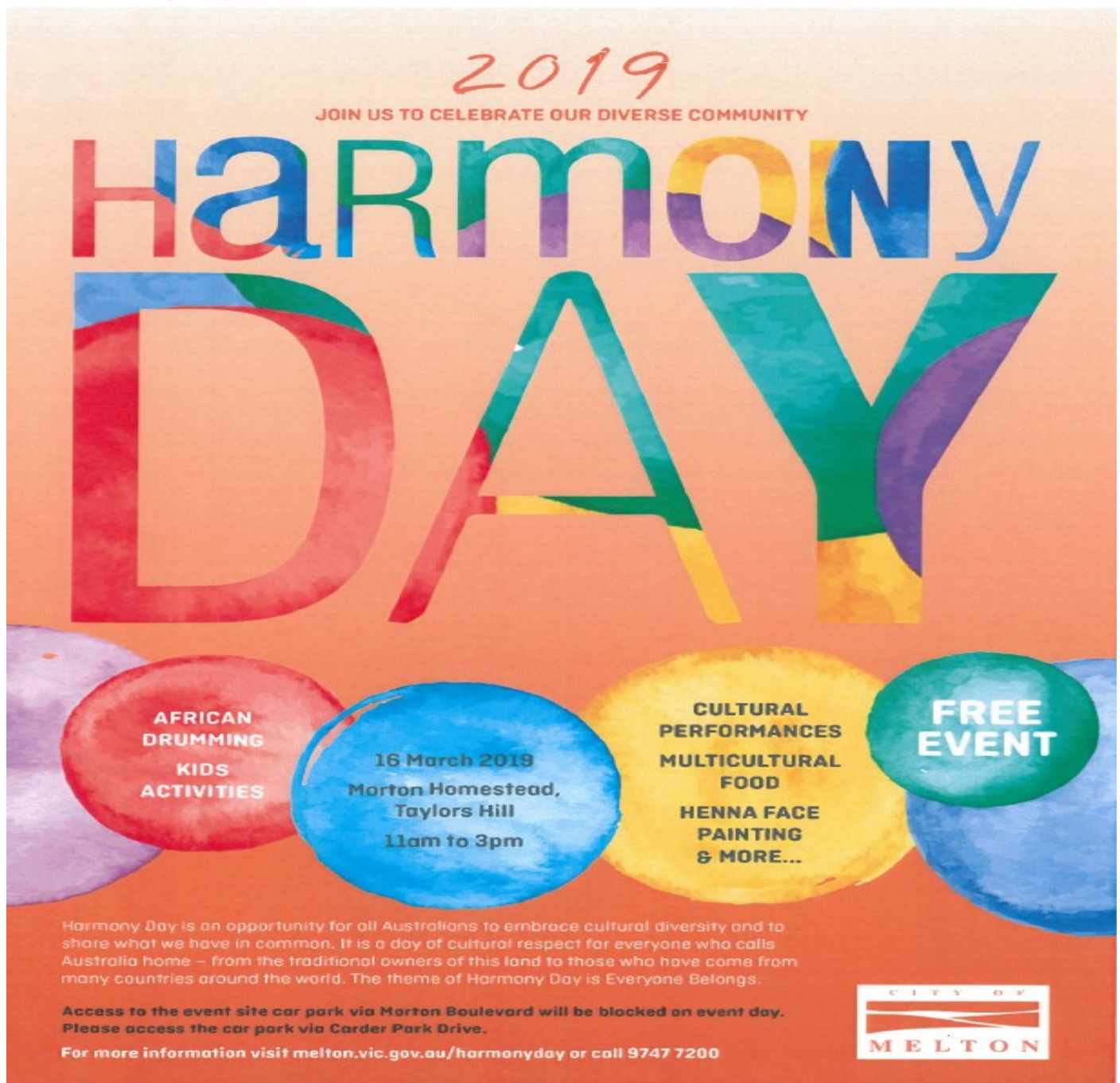
Once the nomination form is completed, return it to the principal within the time stated on the Notice of Election. You will receive a Nomination Form Receipt via post, email or by hand following the receipt of your completed nomination.

If there are more nominations received than there are vacancies on council, a ballot will be conducted during the two weeks after the call for nominations has closed.

## Remember

- Consider standing for election to school council this year.
- Ask at the school for help if you would like to stand for election and are not sure what to do.
- Be sure to vote in the elections.

Contact the principal for further information.

A vibrant poster for Harmony Day 2019. At the top, the year '2019' is written in a red, handwritten-style font. Below it, the text 'JOIN US TO CELEBRATE OUR DIVERSE COMMUNITY' is in a smaller, red, sans-serif font. The main title 'HARMONY DAY' is written in large, bold, multi-colored letters with a watercolor texture. Below the title, there are four overlapping circles in red, blue, yellow, and green. The red circle contains the text 'AFRICAN DRUMMING KIDS ACTIVITIES'. The blue circle contains '16 March 2019 Morton Homestead, Taylors Hill 11am to 3pm'. The yellow circle contains 'CULTURAL PERFORMANCES MULTICULTURAL FOOD HENNA FACE PAINTING & MORE...'. The green circle contains 'FREE EVENT'. At the bottom, there is a paragraph of text about Harmony Day, followed by access information and a website link. The City of Melton logo is in the bottom right corner.

2019

JOIN US TO CELEBRATE OUR DIVERSE COMMUNITY

# HARMONY DAY

**AFRICAN DRUMMING  
KIDS  
ACTIVITIES**

**16 March 2019  
Morton Homestead,  
Taylors Hill  
11am to 3pm**

**CULTURAL  
PERFORMANCES  
MULTICULTURAL  
FOOD  
HENNA FACE  
PAINTING  
& MORE...**

**FREE  
EVENT**

Harmony Day is an opportunity for all Australians to embrace cultural diversity and to share what we have in common. It is a day of cultural respect for everyone who calls Australia home – from the traditional owners of this land to those who have come from many countries around the world. The theme of Harmony Day is Everyone Belongs.

Access to the event site car park via Morton Boulevard will be blocked on event day. Please access the car park via Carder Park Drive.

For more information visit [melton.vic.gov.au/harmonyday](http://melton.vic.gov.au/harmonyday) or call 9747 7200

CITY OF  
MELTON

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# 1, 2, 3 MAGIC & Emotion Coaching Parenting Program



## A three-session program for parents and carers

### Learn:

- How to discipline without arguing, yelling or smacking
- How to handle challenging and testing behaviours
- Choosing your strategy, the three choice model
- Using emotion coaching to encourage good behaviour

### 1, 2, 3 MAGIC & EMOTION COACHING

**WHEN:** Wednesday February 20<sup>th</sup> & 27<sup>th</sup> & March the 6<sup>th</sup>

**WHERE:** Botanica Springs (Community Room)

Botanica Springs Bvd, BROOKFIELD  
Victoria 3338

**TIME:** 10am – 12.00pm

**COST:** Free

### BOOKINGS:

[joanneha@melton.vic.gov.au](mailto:joanneha@melton.vic.gov.au)

Phone: 9747 7389

**BOOKINGS ARE ESSENTIAL**



[melton.vic.gov.au](http://melton.vic.gov.au)  
9747 7200  
cityofmelton





# WEST MELTON PRIMARY SCHOOL CANTEEN MENU

2019

To order: \* Please write your child's name, grade and order clearly on a lunch bag

\* Icy poles can be ordered in a lunch order, your child will need to bring their lunch bag to the canteen at the start of lunch to collect icy pole.

SANDWICHES-Wholemeal Bread		
NOTE: White bread available on request		
★	Ham/Tuna/chicken & salad	\$5.00
★	chicken, Lettuce & Mayo	\$4.00
★	Ham, Cheese & Tomato	\$4.00
★	Ham & Cheese	\$3.50
★	Cheese & Vegemite	\$2.50
★	Cheese & Tomato	\$3.00
★	Vegemite	\$2.00
★	Cheese	\$2.00
★	Chicken	\$3.50
★	Ham	\$3.00
★	Salad	\$3.50
Or instead of a sandwich you can have		
	Roll Extra	.50c
	Wrap Extra	.50c
SALADS TUBS		
★	Salads include - Lettuce, Tomato, Carrot, Cheese and bread slice	
★	Plain (no meat)	\$4.50
★	With Ham or Tuna	\$5.00
★	With Roast Chicken	\$5.50
DRINKS & FROZEN TREATS		
★	Water	\$2.00
★	Milk (chocolate & Strawberry)	\$2.20
★	Just Juice: Orange, Apple, Tropical, Apple & Blackcurrant	\$2.20
★	Quench: Blue Heaven, Apple & Raspberry, Lemonade	\$2.20
★	Slushie	\$2.00
★	Frozen Fruit Cup	\$1.00
★	Frozen Yoghurt cup	\$2.00
★	Paddle pop(Chocolate, Rainbow)	\$1.50
★	Icy Twist (Lemonade)	\$1.20
★	Mini Calippos (Raspberry)	\$1.20
★	Zing , TNT Icy Pole	\$1.00
★	Frozen Pineapple	.50c
★	Frozen Orange Quarter	.50c
EXTRAS		
	Paper bag	.20c
	sauce portion	.30c

HOT FOOD		
★	Homemade Fried Rice	\$4.50
★	Homemade Lasagne	\$4.50
★	Homemade Spaghetti Bolognese	\$4.50
★	Beef burger (oven baked)	\$4.50
★	Chicken burger (oven baked)	\$4.50
★	Sweet Chilli Chicken wrap (oven baked)	\$4.00
★	Chicken Chippie Wrap (oven baked)	\$4.00
★	Dim Sims (steamed)	\$1.00
★	Corn Cob	\$1.00
★	Hot Chicken roll (roasted chicken)	\$4.50
★	Wedges with sour cream (oven baked)	\$4.50
★	Sausage Roll	\$3.50
★	Noodle Cup Chicken/Beef	\$3.00
★	Pizza Hawaiian or margarita	\$4.00
★	Hotdog (Sauce, cheese 20c each)	\$3.50
★	Pie	\$4.00
★	Party Pie	\$1.00
★	Chicken Dinosaurs (3) (oven baked)	\$4.00
★	Chicken Chippies (10) (oven baked)	\$5.00
TOASTED SANDWICHES		
★	Cheese	\$2.50
★	Ham & Cheese	\$3.50
★	Cheese & Tomato	\$3.00
★	Ham, Cheese & Tomato	\$4.00
SNACKS		
	Fruit	\$1.00
★	Carrot Sticks	\$1.00
★	Homemade Muffin	\$2.00
★	Homemade Cookie	\$1.50
★	Cereal-bags	.50c
★	popcorn (cheese, chicken and S & V)	\$1.20
★	JJs (Chicken, Pizza, Burger, S & V)	\$1.20
★	Mamee Noodles (chicken)	\$1.20
★	Chips (Sea salt & honey soy)	\$1.50
★	<u>LUNCH PACK: \$5.00</u>	
Includes: Sandwich, cheese stick, carrot sticks and a piece of fruit		
Sandwich choices: Ham, cheese & tomato <u>OR</u>		
Chicken, mayo & lettuce <u>OR</u>		
Cheese and tomato		

★ GREEN - Everyday foods

★ ORANGE - select carefully foods

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