

Date: August 2018

CURRICULUM FRAMEWORK POLICY

VRQA: 3.1

1. POLICY STATEMENT

Curriculum covers all the arrangements the school makes for students' development and learning. It includes the course content, student activities, teaching approaches, the way in which teachers and classes are organised and decisions on the need for and the use of facilities and resources.

Our school encourages its students to strive for excellence in all of their endeavours. To achieve this, the school provides sequential teaching and learning programs that deliver a comprehensive, broadly based and inclusive curriculum.

Each year the school will map out its curriculum offerings. It will be in the form of a Curriculum Plan (**see Appendix A**).

2. GUIDELINES

- 2.1** Our school will recognise and respond to diverse student needs when developing its curriculum programs and curriculum plan (**see Appendix A**).
- 2.2** Our school will comply with all DET guidelines about the length of student instruction time required in Victorian schools.
- 2.3** There will be a broad offering of programs to meet the demands of students. The Victorian Curriculum will be implemented from Years F to 6 at our school.
- 2.4** The Department of Education and Training places a high priority on the teaching of Physical and Sport Education, LOTE and EAL. Our school also places a high priority on the teaching of these learning areas.
- 2.5** School curriculum programs are designed to enhance effective learning.
- 2.6** Preparing young people for the transition from school into secondary education is a critical element in our school as a Primary School.
- 2.7** Teaching and learning programs will be resourced through Program Budgets.

3. PROGRAM

- 3.1** Our school will provide a variety of programs that will address the specific needs of students in relation to gender, special learning needs, disabilities and impairments, giftedness and students from language backgrounds other than English. Our school will identify and cater for the different needs of particular cohorts of students when developing its curriculum plan.

- 3.2 Our school when developing its Curriculum Plan will provide at least 25 hours student instruction per week.
- 3.4 The Victorian Curriculum will be used as a framework for curriculum development and delivery at years Prep to Year 6 in accordance with DET policy and guidelines.
- 3.5 The School Improvement / Leadership Team will meet regularly to track whole school data and identify potential curriculum areas that require focus.
- 3.6 Data sets will include, but are not limited to, NAPLAN, Victorian Curriculum teacher judgments, OnDemand, English Online Interview, Mathematics Online, school based pre and post testing, Fountas and Pinnell benchmarks, and anecdotal records including reading conference notes.
- 3.7 Tools used to track student growth and performance will include Excel Spreadsheets with calculations of effect size, Sentral and other emerging tools. Our school has a Leading Teacher responsible for whole school collection and monitoring of data. In addition our school has an Assessment Schedule that documents the data required for collection in English and Mathematics, and the times of the year this data is required. Teachers work in Professional Learning Teams referencing our Assessment Schedule and frequently analyse student data focusing on growth, and learning and teaching strategies to improve learning outcomes for all students including for students at risk.
- 3.8 Student learning outcomes data will be reported in the Annual Report to the School Community provided to the DET, and also available on the State Register maintained by the Victorian Registration and Qualifications Authority and on the school website.
- 3.9 The DET requirements related to the teaching of Physical Education, Sports Education, LOTE and EAL will be implemented.
- 4.0 The use of Information and Communications Technology (ICT) will be integrated across the curriculum to support the improvement of teaching and learning outcomes.
- 4.1 In developing its curriculum plan the school will provide a broad range of educational pathways to ensure improved student outcomes.
- 4.2 Leading Teachers will be required to review their policy statement and prepare a comprehensive annual program budget and submit these to School Council by October each year.
- 4.3 The School Curriculum Teams and Professional Learning Teams will review the curriculum on a regular and on-going basis, in response to emerging research and when new guidelines from DET or other statutory bodies are introduced.

5. LINKS AND APPENDICES (including processes related to this policy)

Links which are connected with this policy are:

- <http://www.education.vic.gov.au/studentlearning/curriculum/default.htm>
- <http://www.education.vic.gov.au/studentlearning/curriculum/elearning.htm>
- <http://curriculumplanning.vcaa.vic.edu.au/home>

Appendices which are connected with this policy are:

- Appendix A: Curriculum Plan – including time allocations

6. EVALUATION

This policy will be reviewed annually or more often if necessary due to changes in regulations or circumstances.

Date Reviewed: (School Council Endorsement)	August 13th 2018
Date of Last Review	June 2018
Next Review Due Date	June 2019
Responsible for Review	Assistant Principal
Frequency of Review	Annually
References	http://www.education.vic.gov.au/school/principals/spag/curriculum/Pages/curriculumdev.aspx



The logo for Melton West Primary School features a large, stylized blue 'M' on the left. To the right of the 'M', the words 'melton' and 'west' are stacked vertically in a blue, lowercase, sans-serif font. Below 'west', the words 'Primary School' are written in a larger, blue, sans-serif font. A yellow swoosh is visible behind the text.

Appendix A

Curriculum Plan – including time allocations

Years Prep - 6

The curriculum is based on the Victorian Curriculum..The timetable is structured on a weekly basis and will provide dedicated time to literacy and numeracy, and specialist programs. Subjects will also be integrated into inquiry units, which will require flexibility and fluidity. Whilst times are allocated below, it needs to be noted that this is an average over the year rather than a strict outline for each week.

Domain	Year Prep	Years 1 - 4	Year 5/6
	Hours per week	Hours per week	Hours per week
English (including Oral Language/Library)	10	10	10
Mathematics	6	6	6
*Science	1	1	1
#Inquiry Unit of Work including History; Geography; Health; Civics & Citizenship	5	4	3
LOTE	1	1	1
Physical Education	1	1	1
Art	1	1	1
Extra sport/games		1	2
TOTAL		25 hours per week	

*Includes the Victorian Curriculum Learning Area of Technologies : Design Technologies and Digital Technologies.

#In addition the Capabilities: Critical and Creative Thinking, Ethical, Intercultural, Personal and Social are taught through the units of Inquiry