

Date September 10 2018	MELTON WEST PRIMARY SCHOOL RECORDS POLICY
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This is a whole of DET policy

<https://www.education.vic.gov.au/school/principals/spag/health/pages/healthrecords.aspx>

<https://www.education.vic.gov.au/school/principals/spag/governance/pages/archives.aspx>

1. PURPOSE

2. POLICY STATEMENT

3. IMPLEMENTATION

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Supporting Documents and references

Date Reviewed: (School Council Endorsement)	
Date of Last Review	
Next Review Due Date	
Responsible for Review	Assistant Principal
Frequency of Review	year review cycle
References	Victorian Government Schools Policy Advisory Guide

melton
 west
 Primary School