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| <b>Policy No.</b> | <b>MELTON WEST PRIMARY SCHOOL</b>          | <b>Reviewed</b> |
|                   | <b>SPECIAL ACTIVITIES BEHAVIOUR POLICY</b> | November 2017   |

## **1. PURPOSE**

Schools have many excursions, incursions, camps and special events that occur throughout the year. It is always our goal to have all students participate in these events.

## **2. POLICY STATEMENT**

- 2.1 To provide a consistent approach to behaviour management.
- 2.2 To ensure expectations, responsibilities and consequences of behaviour are clear to students, staff and parents in the context of attendance at special activities.
- 2.3 To encourage students to think about their choices and the potential consequences before deciding on a particular course of action.

## **3. IMPLEMENTATION**

- 3.1 Under our duty of care we must consider the health and safety of all students and staff
- 3.2 A tracking system of behaviour will be implemented prior to a special activity eg camp, excursion, overnight stay at school. Students who do not display school values and show good behavior, or who continually exhibit unacceptable behaviours may be excluded from a special activity.
- 3.3 Parents will be contacted and invited to meet with class teacher after 3 incidents of behavior, over a short period of time, which constitutes a pattern.
- 3.4 Should a student be recorded 5 times on SENTRAL/ spreadsheet this will result in immediate exclusion from the special activity.
- 3.5 The following behavior will always be unacceptable and will be recorded on SENTRAL, and additionally in a spreadsheet:
  - \* violent behavior or physically hurting others
  - \* continued disregard for staff instruction
  - \* continued disregard for school rules and / or procedures
  - \* deliberate, offensive language
  - \* vandalism
- 3.6 Age/Stage and year level of students will determine the length of time the policy is activated.

## **4. EVALUATION AND REVIEW**

This policy will be reviewed on a 3 year cycle or more often if necessary.

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| Date Reviewed: (School Council Endorsement) | November 12 <sup>th</sup> 2017 |
| Date of Last Review                         | November 12 <sup>th</sup> 2017 |
| Next Review Due Date                        | November 2020                  |
| Responsible for Review                      | Assistant Principal            |
| Frequency of Review                         | 3 years                        |



Melton

West

Primary School