



Melton West

PRIMARY SCHOOL

Dear Parent

Melton West Primary School is looking forward to a great year of teaching and learning and would like to advise you of Melton West Primary School's parent payment arrangements for 2021.

Please find the booklist for Prep attached. Please complete this form and return to the school by 9th November so the school can prepare accordingly.

Melton West Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

We source 3 quotes for the items on our booklist so we can get the best pricing for our families.

Financial Support for Families

Melton West Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- 50% subsidy for the cost of the booklist for families who hold a Health Care Card.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Michelle Costa

Ph: 03 97435818 | Email: Melton.west.ps@education.vic.gov.au

Payment Methods

Cash, EFTPOS or Credit.

Refunds

Full refund will be given to any family which pays for booklists but whose children do not return to Melton West Primary in 2021.

FEE SCHEDULE PREP

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own.

Please complete this form and return to the school by 9th November so the school can prepare accordingly.

Essential Student Learning Items

If you wish to purchase your child's booklist through the school, please complete your payment details on the form and return it to the school or pay in person at the general office.

If you choose to purchase your child's booklist items yourself, please let the school know.

Please indicate which items you would like to purchase through the school on the table below:

Essential Student Learning Items	Amount
Stationery Pack – see attached for list of individual items	\$73.50
Consumables for Art: Includes craft paper, glitter, paints, cardboard	\$5
On Line Learning Subscriptions: <ul style="list-style-type: none">- Mathletics- Wushka	\$15 \$10
TOTAL	\$103.50

Optional Items

Melton West Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please indicate on the table below.

Optional Item	Amount
Optional camps and excursions as scheduled throughout 2021. The cost of these excursions will be advised throughout the year.	To be advised
TOTAL	\$ to be advised

Voluntary Contributions

For a short period of time Melton West Primary School had a Building Fund to help pay for planned major building works. At the moment we do not have any voluntary contributions.

Voluntary Contribution	Tax deductible	Suggested Voluntary Contribution per family	Amount
Not applicable at Melton West PS			
TOTAL			\$ 0.00

Parent Payment Charges

Essential Student Learning Items

Amount: \$103.50

Optional Items

Amount: to be advised

Voluntary financial contribution

Amount: not applicable

TOTAL \$103.50

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Michelle Costa
Principal

Megan Andrews
School Council President

SAMPLE