

# Melton West Primary School (5036) 2026 ANNUAL IMPLEMENTATION PLAN

## SCHOOL STRATEGIC PLAN GOALS

Goal 1: Improve learning outcomes in literacy and numeracy.

Goal 2: Enhance student wellbeing and connectedness to school.

### KEY IMPROVEMENT STRATEGIES

#### KIS 1.a Teaching and learning

Build teacher capacity to implement effective pedagogical practices in line with the Victorian Teaching and Learning Model V2.0 and phonics instruction F-2. Initially use a basic lesson structure with timings and phase in further elements of the VTLM 2.0 over two years.

##### Actions

1. Establish organisational structures and roles/responsibilities to support the development of a whole school curriculum aligned with the VTLM 2.0.
2. Build collective knowledge of planning practices and support every teacher to use the first two components (lead a whole school curriculum approach and develop and deliver quality curriculum materials) with increasing fidelity and impact.

##### Tasks

1. Leadership team use AERO Implementation Guides to build and apply knowledge of 'organisational structures and processes' to support continuous school improvement.
2. Leadership team explore the Planning Guides from VTLM 2.0 and professional reading through AERO, to build deep understanding of first two components (lead a whole school curriculum approach and develop and deliver quality curriculum materials)
3. Leadership team, with support from consultants, to develop a whole school guaranteed and viable curriculum for Literacy and Numeracy
4. Leadership team to develop a clear plan for implementation including meeting schedule, responsibility and intentions of SIT team and a professional learning plan
5. Explore the Step Lab coaching tool as a model for school-based coaching, informing the coaching and feedback cycles.
6. Document the school's induction processes to account for consistency across all classroom

#### KIS 2.b Leadership

Provide professional learning for staff to confidently support and motivate all students using Positive Classroom Management Strategies and the well-being elements of the VTLM 2.0.

##### Actions

1. Teams build a shared understanding of the PCMS, links to VTLM 2.0 and what effective practice will look like in classrooms
2. Coaches support the implementation of the first 4 elements of the PCMS in classrooms (1. Classroom expectations 2. Classroom procedures and routines 3. Encouraging expected behaviour 4. Discouraging inappropriate behaviour)

##### Tasks

1. Staff develop a shared understanding of the PCMS placemats and how to implement these in all learning spaces.
3. Leadership team establish a professional learning schedule to support the understanding and implementation of PCMS 1-4.
2. Teachers incorporate the first 4 elements of PCMS in the VTLM 2.0 curriculum planning
4. Communication with whole school community around how PCMS is incorporated at Melton West PS
5. Create a shared understanding across all staff on agreed practices for calm and orderly learning environments
6. Wellbeing team to document agreed practices for calm and orderly learning routines