



Scan the QR code to download the app

# Our school is online with Flexischools

## Step 1

### Register with Flexischools

- 1 Download the Flexischools app and click **"Sign Up."**
- 2 Enter your email to **create an account.**
- 3 Go to your inbox and click the link to **verify your email.**
- 4 Follow the prompts to complete your registration.



## Step 2

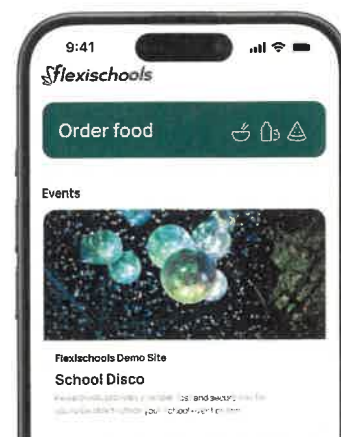
### Enter your child's details

- 1 In the navigation bar, add your student(s) under **"Profile" > "Students" > "Add new."**
- 2 Add your child's details to the new student profile.

## Step 3

### Place an order

- 1 On the home page, click the **"Order food"** button.
- 2 **Select the student** you would like to order for. Choose a **service** and **order date.**
- 3 **Select the items** you would like to order
- 4 Click **"View order"** and select **"Checkout and pay"** to place your order.



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**Need more help?**



Flexischools' customer support team is available  
Monday - Friday 7AM - 4PM AEST on 1300 361 769.



[www.flexischools.com.au](http://www.flexischools.com.au)